



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/12/2021

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Molly Rattigan for Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Jose Luis Valdez, Admin Manager/Clerk of the Board - 707-253-4196 - 707-253-4196

SUBJECT: Executive Director and Deputy Secretary request adoption of the 2021 meeting calendar resolution.

RECOMMENDATION

Napa County Housing Authority

Executive Director and Deputy Secretary request adoption of the 2021 meeting calendar resolution.

EXECUTIVE SUMMARY

Under Health and Safety Code Section 34283 and Authority by-laws, the Commissioners of the Napa County Housing Authority are to establish by resolution for the time and place of holding their regular meetings. According to the Napa County Housing Authority By-Laws effective March 27, 2007 a calendar is to be adopted on the first Tuesday of January of each calendar year.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The purposes of the Napa County Housing Authority (NCHA) are to provide safe and sanitary dwelling accommodations for persons of low income and to operate in a cost effective and otherwise efficient manner certain farm labor centers existing in Napa County that are owned by the NCHA.

According to Health and Safety Code Section 34283 and the Authority's By-Laws a calendar is to be adopted on the first Tuesday of January of each calendar year for the Authority to meet at such time and place as is established by the annual meeting schedule by resolution. Traditionally, the NCHA meets the third Tuesday of the month coinciding with the Board of Supervisors regular Board meeting dates. The Executive Director requests the Board of Commissioners regularly meet on the following dates with special meetings scheduled as needed:

1. January 12, February 9, March 16, April 13, May 18 and June 8, 2021;
2. June 15 and June 22, 2021 for Budget Hearings; and
3. July 20, August 17, September 21, October 19, November 16 and December 14, 2021.

SUPPORTING DOCUMENTS

- A . Resolution 2021 01
- B . 2021 HA Meeting Calendar

CEO Recommendation: Approve

Reviewed By: Samuel Ross