



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 1/26/2021

Agenda Placement: 7G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Steven Lederer - Director of Public Works  
Public Works  
**REPORT BY:** Michael Parker, SUPV STAFF SERVICES ANALYST - 707-253-4603  
**SUBJECT:** Disposal of County Surplus Vehicles and Equipment

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### **RECOMMENDATION**

Director of Public Works and County Executive Officer request the following:

1. Declare certain capital asset vehicles and equipment as surplus and no longer required for public use;
2. Authorize the Auditor-Controller to remove these surplus assets from the capital asset listing; and
3. Authorize the sale of capital asset surplus vehicles and equipment at public auction (4/5 vote required).

### **EXECUTIVE SUMMARY**

The County has four (4) vehicles and two (2) pieces of equipment that have outlived their useful lives, have been or will be removed from service, and are no longer required for public use. With approval of today's action, these four (4) vehicles and two (2) pieces of equipment will be declared surplus and sold at auction.

California Code Section 25363 authorizes the Board of Supervisors, upon a four-fifths vote, to sell at public auction, and convey to the highest bidder, for cash, any property belonging to the County and not required for public use.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Revenue from the sale of surplus vehicles will be deposited into the Equipment Replacement-Roads and Vehicle Replacement funds of

	the Fleet Management Division (Fund 4100; Subdivisions 4101000 & 4102000).
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The vehicles and equipment recommended for surplus and auction have outlived their usefulness, have been or will be removed from service, and are no longer required for public use.
Is the general fund affected?	No
Future fiscal impact:	There is no future fiscal impact past the current fiscal year.
Consequences if not approved:	Accumulated surplus property would exceed existing storage capacity.
County Strategic Plan pillar addressed:	Effective and Open Government
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The County has four (4) vehicles and two (2) pieces of equipment that have outlived their useful lives, have been or will be removed from service, and are no longer required for public use. In order to stay in compliance with the California Air Resource Board (ARB) Off-Road regulations, the two (2) pieces of equipment to be surplus have been replaced. These two pieces have been replaced with Final Tier 4 Compliant equipment.

With approval of today's action, these four (4) vehicles and two (2) pieces of equipment will be declared surplus and sold at auction. Additionally, today's approval will authorize the Auditor-Controller to remove these surplus assets from the capital asset listing.

As a general practice, the Fleet Management attempts to fully depreciate vehicles before identifying them as surplus. Typically, Fleet vehicles are fully depreciated when they have been driven 120,000 miles and/ or are twelve-years old; and patrol vehicles are fully depreciated when they have been driven 90,000 miles and/ or are four-years old. In some instances, vehicles that have been fully depreciated may be retained if their maintenance costs and condition warrant continued use. Conversely, some vehicles and equipment are declared surplus and disposed of before they have been fully depreciated because the costs to maintain and/ or repair them are not justified. Additionally, vehicles that have suffered major collisions, require major engine or transmission work, or have experienced excessive wear or exposure to extremely harsh conditions are generally declared surplus and disposed of if the costs of making the necessary repairs or providing continued maintenance are not justified. The 2009 Prius was an HHSA vehicle with over 124,000 miles. Based on resale value and upcoming maintenance costs this is the optimum time to dispose of the vehicle. To avoid the need to purchase a new vehicle, HHSA was given a lesser utilized car from our " vehicle pool", and the pool will run with one less vehicle.

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**SUPPORTING DOCUMENTS**

A . Surplus List 01-26-2020 BOS

CEO Recommendation: Approve

Reviewed By: Susan Kuss