



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/29/2019

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: DINA JOSE - Director
Corrections
REPORT BY: Anabel Silva, Staff Services Analyst I - 253-4611
SUBJECT: Amendment No.2 to Agreement No. 160099B with The Hitmen Termite and Pest Control

RECOMMENDATION

Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 160099B with The Hitmen Termite and Pest Control increasing the amount by \$3,850 for a new maximum of \$6,850 and amending the scope of work to include pest control services at the Re-entry Facility located at 2200 Napa Vallejo Hwy.

EXECUTIVE SUMMARY

The Hitmen Termite and Pest Control currently provides interior and exterior pest control services to the Napa County Jail through June 30, 2020. Today's requested action is for the approval of Amendment No. 2 to Agreement No. 160099B increasing the amount by \$3,850 for a new maximum amount of \$6,850 to include pest control services at the Re-entry Facility located at 2200 Napa Vallejo Hwy. All other terms will remain unchanged.

The Hitmen Termite and Pest Control is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Given the rural location, pest control services are especially necessary at the Re-entry facility, throughout the building's interior and exterior.
Is the general fund affected?	Yes
Future fiscal impact:	Pest control services are needed on a reoccurring basis and will be budgeted in future fiscal years accordingly.
Consequences if not approved:	If the amendment is not approved, the Re-entry facility could potentially face pest or rodent infestations, causing local health code compliance issues.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County Department of Corrections (Corrections) obtained three quotes from pest control companies for services at the downtown jail, 1125 Third Street in Napa. The Hitmen Termite and Pest Control (Hitmen) was selected based on cost and level of service provided. On March 1, 2016, the Board of Supervisors approved Agreement No. 160099B (agreement) with Hitmen for a maximum of \$1,875 for interior and exterior pest control services through June 30, 2017. Amendment No. 1 to the agreement was executed July 1, 2017 in order to extend the term through June 30, 2020 and increase the maximum amount to \$3,000. Corrections has been satisfied with the services provided by Hitmen and therefore, would like to include pest control services to the Re-entry Facility located at 2200 Napa Vallejo Hwy in Napa.

Today's requested action is for the approval of Amendment No. 2 to Agreement No. 160099B increasing the amount by \$3,850 for a new maximum of \$6,850 to include pest control services at the Re-entry Facility. All other terms will remain unchanged.

The Hitmen Termite and Pest Control, located in Santa Rosa, CA, is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss