



Agenda Date: 11/21/2006
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Martha Burdick for Robert Peterson - Director
Public Works
REPORT BY: Nancy Oweyong, STAFF SERVICES ANALYST I , 253-4603
SUBJECT: Agreement with Napa Fire Equipment Company

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Napa Fire Equipment Company, Inc. for an amount not to exceed \$20,000 for the term November 21, 2006 through June 30, 2007 for the maintenance of existing Fire Protection Systems in County buildings.

EXECUTIVE SUMMARY

Approval of this agreement with Napa Fire Equipment Company will provide maintenance and upgrades to Fire Protection Systems in County Buildings.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Property Management
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Safe and consistent operation of fire extinguishers and fire alarm systems located in County facilities is required.
Is the general fund affected?	Yes
Future fiscal impact:	Sufficient funds have been included in the Fiscal Year 2006/2007 Property Management budget. The agreement provides for an automatic renewal at the end of each fiscal year and will be reflected in future fiscal year budgets.
Consequences if not approved:	The County would not have a contract for fire extinguishers and fire alarm

system maintenance at County facilities.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Public Works has the responsibility to ensure that all equipment in County owned buildings is maintained in a safe, consistent manner. To comply with that responsibility, Napa Fire Equipment Company will perform the annual testing of fire extinguishers and fire alarm systems in various County buildings. Upon completion of the testing and inspection, a written report will be provided along with recommendations (as applicable) for any necessary upgrades to the systems.

The County has been using the services of Napa Fire Equipment Company since April 28, 1998 and they have not increased their service call or inspection rates during that time.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey