



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2015

Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
ANIMAL SHELTER

REPORT BY: KRISTEN LOOMER, Animal Shelter Manager - 707 253-6179

SUBJECT: Acceptance of a donation to the Animal Shelter from the Marin Humane Society

RECOMMENDATION

Director of Public Works requests acceptance of a donation in the amount of \$5,200 to the Animal Shelter and approval for the Chair to sign a letter of appreciation for Nancy McKenney, Chief Executive Officer of the Marin Humane Society.

EXECUTIVE SUMMARY

In accordance with Board Resolution No. 05-40 and the Recommended Procedure for the Acceptance and Disbursement of Gifts, Bequests, or Devices for donations in excess of \$1,000, this agenda item has been prepared to accept a donation for \$5,200 from the Marin Humane Society and to send a letter of thanks for their generous contribution.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The Marin Humane Society has donated \$5,200 to the Napa County Animal Shelter. The donation will be deposited in the Shelter operating fund; Fund: 5040, Subdivision: 5040000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Board of Supervisors could decide not to accept the donation and the

money would be returned to the Marin Humane Society.

Is the general fund affected? No

Future fiscal impact: At the end of the year, the money will remain in the Animal Shelter operating fund if it is not spent prior to that time.

Consequences if not approved: The money will be returned to the Marin Humane Society and the Animal Shelter will not benefit from this gift.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Marin Humane Society has given the Napa County Animal Shelter a donation in the amount of \$5,200, raised from their community donors, to assist with our efforts toward the rescued animals of the Valley Fire. The Animal Shelter provided temporary boarding of dozens of pets displaced by the fire, and provided large amounts of supplies to the temporary shelter at the Calistoga Fairgrounds. Staff requests acceptance of this donation and authorization to send the attached letter of appreciation.

Because the Animal Shelter is operated as a separate fund, this money will remain in the operating fund at the end of the fiscal year if it is not spent prior to that time.

SUPPORTING DOCUMENTS

A . Thank you letter MHS

CEO Recommendation: Approve

Reviewed By: Liz Habkirk