



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/15/2015

Agenda Placement: 6Y

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Leanne Link for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Nadine Willoughby, Administrative Support Technician - 253-4595  
**SUBJECT:** Appointments to the Napa County Airport Advisory Commission

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### **RECOMMENDATION**

County Executive Officer requests five (5) reappointments to the Napa County Airport Advisory Commission with the terms of office to commence immediately and expire on December 31, 2018.

1. John Kempkey representing the Napa Chamber of Commerce;
2. Jim Lyon representing the Napa Airport Pilots' Association;
3. Ed Shenk representing the General Public;
4. Todd Walker representing the General Public; and
5. Mark Willey representing Commercial Aviation Operator Located at the Airport

### **EXECUTIVE SUMMARY**

There are five (5) openings due to term expirations on the Napa County Airport Advisory Commission representing the categories of Napa Chamber of Commerce member, two (2) General Public members, Commercial Aviation Operator Located at the Airport, and Napa Airport Pilots' Association member. The County Executive Office advertised the openings and received five (5) reappointment request letters and applications from the incumbents.

### **FISCAL IMPACT**

Is there a Fiscal Impact? No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

There are five (5) openings due to term expirations on the Napa County Airport Advisory Commission to represent the categories of Napa Chamber of Commerce member, two (2) General Public members, Commercial Aviation Operator Located at the Airport, and Napa Airport Pilots' Association member. The County Executive Office advertised the openings and received five (5) reappointment request letters and applications from the incumbents.

The functions of the Commission are to advise and make recommendations to the Board of Supervisors on the following:

- | matters pertaining to County Airport operations;
- | maintaining and improving Airport safety;
- | a master plan for Airport development;
- | the annual Airport budget;
- | leases, rates and charges for all Airport facilities; and
- | other matters pertaining to aviation.

The Airport Advisory Commission meets the first Monday of every month at 12:00 noon at 2030 Airport Road (Napa County Airport).

By taking this action today, the Airport Advisory Commission will have a complete panel of commission members.

**SUPPORTING DOCUMENTS**

- A . John Kempkey Application
- B . James Lyon Application
- C . Edward Shenk Application
- D . Todd Walker Application
- E . Mark Willey Application
- F . Napa Airport Pilots' Association Recommendation
- G . Napa Chamber of Commerce Recommendation

CEO Recommendation: Approve

Reviewed By: Molly Rattigan