A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 10E

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	Susan Kuss for Minh Tran - County Executive Officer County Executive Office
REPORT BY:	Susan Kuss, Management Analyst II - 707.253.4826
SUBJECT:	Update on future Board items

RECOMMENDATION

County Executive Officer will provide a report on the pending future agenda item of the future use of the current jail site and seek direction from the Board.

EXECUTIVE SUMMARY

Members of the Board of Supervisors are given the opportunity at each Board meeting to request items for future agendas. Because the specific topic requested was not on the agenda, the remaining members of the Board do not have the opportunity to discuss these requests at the time of request. Staff is requesting direction on the future use of the current jail site to help prioritize staff workload. Additional information on this topic is included for reference in the background section of this report.

PROCEDURAL REQUIREMENTS

1. Staff report.
2. Public comment.
3. Motion, second, discussion and vote on the item.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The purpose of Future Agenda staff reports is to ensure requests for future agenda items are addressed in a timely manner and to ensure that all Board members have the opportunity to provide feedback before significant County resources are invested in these requests. Staff is asking for Board direction on the pending item of identifying alternate uses of the current jail site as requested by a member of the Board at the November 10, 2020 board meeting.

Future use of Current Jail Site:
If directed, staff will approach the question of future use of the current jail site as a multi-phase project. The initial phase will focus on exploring and seeking internal and public input on planning for major county facilities. Key steps in this phase will be to:

- Establish an Ad Hoc Subcommittee of the Board of Supervisors for guidance on the Board's long-term vision of county facilities including the preferred location for Board and Administration functions.
- Consider the relocation of Probation, Fire, and Parks employees from the Hall of Justice.
- Discuss the need for the current jail site in relation to other county facilities such as the Administration Building, 1127 First Street, 650 Imperial, the Sullivan lot and South Campus.
- Determine the preferred location for Board and Administration functions.
- Solicit input from the City of Napa and the general public.

Any future phases will be dictated by the outcome of the discussions of the considerations above. Staff estimates 2,080 hours for this analysis by ITS, Public Work, CEO, PBES, County Counsel, Fire, Probation as well as consultant time. The District Attorney and Public Defender Departments may be involved depending on direction from the Board. Staff recommends returning to the Board with an update in October 2021.

SUPPORTING DOCUMENTS

A . Future Agenda Items

CEO Recommendation: Approve

Reviewed By: Samuel Ross