A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	JULIE BAPTISTA - Chief Probation Officer Juvenile Hall
REPORT BY:	Ferlyn Buenafe, Staff Services Manager - 707.253.4126
SUBJECT:	Agreement with FireMaster, Amendment No. 1

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No 200029B with FireMaster to increase the contract maximum to $8,000 for repairs and semi-annual kitchen hood fire suppression system inspections and cleaning located in the Juvenile Hall for the term December 1, 2020 through June 30, 2021 with three, one-year renewals.

EXECUTIVE SUMMARY

This Amendment No. 1 increases the contract maximum for repairs needed to the Juvenile Hall's kitchen hood fire suppression system to reduce the risks and damage from accidental fires

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Juvenile Hall
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Funds will be budgeted accordingly in subsequent fiscal years.
Consequences if not approved:	The current contract maximum is not sufficient for any repairs needed

	in the future to be in compliance with the Fire Marshal, Health Inspector and insurance companies.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Amendment increases the contract maximum from $3,500 to $8,000 for repairs needed to the Juvenile Hall's kitchen hood fire suppression system. The Hall had an unexpected repair this fiscal year and the remaining contract balance is not sufficient for an upcoming required semi-annual inspection and cleaning of the kitchen hood to meet State standards.

FireMaster services a full range of fire suppression equipment and systems to reduce risks and damage from accidental fires. Technicians perform a full hazard analysis to ensure the Juvenile Hall's kitchen hood is functioning as designed by the manufacturer, and inspected and tested to the latest standards required by the local and state agencies by the manufacturer.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss