A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	RONALDH ABERNETHY - Public Defender Public Defender
REPORT BY:	Cheryl Cobleigh, Legal Office Manager - 253-6137
SUBJECT:	Actions regarding Agreement for Foreign Language interpretation

RECOMMENDATION

Public Defender requests approval of and authorization for the Chair to sign an Agreement with Language People in an amount not to exceed $9,900 for the provision of foreign language interpretation for the term December 2019 through June 20, 2020, with a provision for two (2) automatic renewals:

EXECUTIVE SUMMARY

An agreement with this provider to provide language interpretation services has been in place more than three years, exceeding the authority of the county executive officer to authorize the contract. The original agreement expired in December 2019 and staff has been working with the vendor for months to negotiate and sign a new contract. This agreement has a contract maximum of $9,900 with two automatic renewals.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Pubic Defender
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Appropriations are included in the Fiscal Year 2020-2021 budget and will be budgeted accordingly in future fiscal years. The agreement will

	terminate June 20, 2020 but contains a provision for two automatic renewals.
Consequences if not approved:	If this Agreement is not approved, the Public Defender will be at risk of not providing mandatory translation services for its clients.
County Strategic Plan pillar addressed:	
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Public Defender is mandated to provide its clients with foreign language interpretation for attorney/client office visits and visits to the Napa County Department of Corrections. The Public Defender has a clientele of foreign language clients that requires office visits to discuss their cases and visits to the Napa County Department of Corrections.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss