A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 6BB

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	Molly Rattigan - Deputy County Executive Officer Housing and Homeless Services
REPORT BY:	Molly Rattigan, Deputy County Executive Officer - 253-4112
SUBJECT:	Project Roomkey Lease with Elm House

RECOMMENDATION

Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign an agreement with Elm House Napa, LLC for a maximum of $400,000 for the period of December 21, 2020 through May 31, 2021 for the lease of the entire facility (22 rooms) for the Project Roomkey program funded by the State of California.

EXECUTIVE SUMMARY

Napa County previously leased the Elm House property for the purpose of providing prevention, isolation, and quarantine space for COVID-19 related purposes, and is seeking a new agreement to meet the needs of housing clients experiencing homelessness during the current COVID-19 surge. The State of California recently awarded additional Project Roomkey funds in the amount of $464,813 for the new lease of hotel rooms for clients experiencing homelessness, which will be utilized in part under this agreement to lease Elm House.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Housing and Homeless Services
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact:	None.
Consequences if not approved:	If this item is not approved, the County will not be in compliance with requirements to maintain sheltering options for COVID-19 purposes.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County has leased Elm House in accordance with guidance and requirements for the purpose of providing prevention, isolation and quarantine space for COVID-19 related purposes and staff is recommending to do so again. The facility will be used to provide space to community members that don't otherwise have a space to isolate or quarantine because they are considered high risk for negative health outcomes if they were to contract COVID-19, have been exposed to COVID-19, or have tested positive for COVID-19.

Recently, the State of California awarded Napa County an additional $464,813 for Project Roomkey. Project Roomkey requires Napa County to provide hotel rooms for clients experiencing homelessness that are high risk if they were to contract and spread COVID-19. The County works with partners like Abode Services, CARE Network, and Ole Health to identify and prioritize clients for placement at the Project Roomkey site.

Under this agreement, Napa County will lease the 22 rooms at the site in it's entirety from December 21, 2020 to April 30, 2021 with the option to extend one additional month into May 2021. The staff hired for COVID-19 isolation and quarantine facilities and staff from Abode Services will work on site and security will be shared with other isolation and quarantine sites. Room cleaning/housekeeping services will be provided under this agreement and the County will also arrange for the provision of meals.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi