A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 6S

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	Molly Rattigan - Deputy County Executive Officer Housing and Homeless Services
REPORT BY:	Molly Rattigan, Deputy County Executive Officer - 253-4112
SUBJECT:	Budget Adjustment for COVID-19 Funding

RECOMMENDATION

Director of Housing and Homeless Services requests approval of Budget Transfer No. CEO013 appropriating $1,106,648 in the Housing and Homeless Services budget with offsetting revenues from the Emergency Solutions Grant-COVID and Project Roomkey to support the homeless services system in the response to COVID-19. (4/5 vote required)

EXECUTIVE SUMMARY

The Housing and Homeless Services Division has received two funding allocations to support the homeless services system during COVID-19. The two grants are the Emergency Solutions Grant-COVID (ESG-CV) in the amount of $641,835 and Project Roomkey in the amount of $464,813.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Emergency Solutions Grant-COVID and Project Roomkey Funds
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County is required to provide a response to COVID-19 and these funds support the provision of preventative measures to help reduce the spread of COVID-19 amongst the transient and unsheltered

	homeless population by providing shelter options.
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	If this item is not approved, Napa County will not have resources to provide additional shelter options for the unsheltered population. This could impact the community's public health.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit Livable Economy for All
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Housing and Homeless Services Division has received two funding allocations to support the homeless services system during COVID-19. The two grants are the Emergency Solutions Grant-COVID (ESG-CV) and Project Roomkey.

ESG-CV

Housing and Urban Development (HUD) has made funds available through the State of California Department of Housing and Community Development to expand congregate and non-congregate sheltering options as a strategy to help prevent the spread of COVID-19 amongst the unsheltered homeless community. Napa County received two allocations totaling $840,900 and submitted a plan to utilize funds to expand operations of the Winter Shelter between April 2020 and regular opening on November 15, 2020. Additionally, the Winter Shelter operations have been expanded to be 24 hours, rather than just overnight. Meals, showers, laundry and staffing services are now on site to limit the need for those that stay at the Winter Shelter to go back and forth between the day center. Funds expended through June 30, 2020 totaled $199,065, leaving $641,835 to be allocated in Fiscal Year 2020-2021.

Project Roomkey

In March 2020, Governor Newsom provided a Project Roomkey allocation to each County to help support non-congregate sheltering of homeless clients at high-risk for COVID-19 by providing individual hotel rooms. These funds were expended before the end of Fiscal Year 2019-20. In late November, the State notified the Director of Housing and Homeless Services of an additional allocation of funds totaling $464,813 for additional Project Roomkey services. Staff is currently developing a plan for the expenditure of these funds but would like to lease hotel rooms as soon as possible to provide this additional support to clients. In addition to providing hotel rooms, case management and other supportive services to help clients transition to permanent housing will be provided.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss