A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	Christine Briceno for Karen Taylor - Director Human Resources
REPORT BY:	Kevin Lemieux, Senior Human Resources Analyst - 253-4000
SUBJECT:	Rescinding and Replacing Resolution No. 2020-132

RECOMMENDATION

Interim Director of Human Resources and Director of Planning, Building, and Environmental Services (PBES) request adoption of a resolution rescinding and replacing Resolution No. 2020-132, adopted November 10, 2020, correcting an administrative oversight in the Departmental Allocation List for the Planning Division of PBES.

EXECUTIVE SUMMARY

On November 10, 2020, the Board adopted Resolution No. 2020-132 to correct administrative oversights in the Planning, Building, and Environmental Services (PBES) Departmental Allocation List. If approved, this request will rescind and replace the prior resolution, to remedy the discrepancy in requested classifications for PBES listed in Schedule "D" of the Fiscal Year 2020-2021 Approved Budget.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
County Strategic Plan pillar addressed:	Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 23, 2020, Schedule “D” of the Fiscal Year 2020-2021 Approved Budget inadvertently allocated a Planner II/III, instead of an Environmental Resources Specialist position to the Planning Division of the Planning, Building, and Environmental Services Department (PBES). Subsequently, on November 10, 2020, the Board adopted Resolution No. 2020-132 to correct the administrative oversights, but the revisions did not fully resolve the matter. If approved, this request makes the additional corrections required to reconcile the previous administrative oversights.

Therefore, the Interim Director of Human Resources and Director of PBES request adoption of a resolution rescinding and replacing Resolution No. 2020-132, adopted November 10, 2020, correcting an administrative oversight in the Departmental Allocation List for the Planning Division of PBES.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi