A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2020
Agenda Placement: 6X

NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:	Board of Supervisors
FROM:	Kerry Whitney for Minh Tran - County Executive Officer County Executive Office
REPORT BY:	LEAH GREENBAUM, EMERGENCY SERVICES OFFICER - 7072991867
SUBJECT:	Adoption of Updated Emergency Operations Plan

RECOMMENDATION

County Executive Officer/Director of Emergency Services requests adoption of a resolution to approve the updated Napa County Emergency Operations Plan as the current official emergency operations plan for Napa County.

EXECUTIVE SUMMARY

The Napa County Office of Emergency Services (OES) has completed its update to the Napa County Emergency Operations Plan (EOP), Emergency Operations Center (EOC) plan and position guides, and 17 emergency annexes to the plan. Napa County OES is requesting that the Board of Supervisors adopt the plan by resolution and sign the letter of promulgation, pursuant to Napa County Code of Ordinances Section 2.80.080.

The Napa County EOP is a living document that outlines the County's planned response to extraordinary emergency situations associated with natural disasters, technological incidents, and natural security emergencies in or impacting the Napa County Operational Area, which includes all of the unincorporated areas and political subdivisions with the geographic boundaries of Napa County. This plan and its annexes accomplish the following:

- Establishes the emergency management organization required to respond to, mitigate, and recovery from any significant emergency or disaster impacting the Napa County Operational Area.
- Identifies the roles and responsibilities required to protect the health and safety of Napa County residents, public and private property and the environmental effects of natural and technological emergencies and disasters.
- Establishes and affirms the operational concepts associated with field, local, operational area, and regional response to emergencies, the County Emergency Operations Center, and the recovery process.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	No
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

While no plan can completely prevent negative impacts to the County, good plans, carried out by knowledgeable and well-trained personnel, can and will minimize losses. The County of Napa has prepared an update to its Emergency Operations Plan (EOP) to ensure the most effective allocation of resources for the maximum benefit and protection of the County's residents and visitors in a time of emergency. The EOP provides a programmatic framework that outlines the County's intended approach to preventing, preparing for, responding to, recovering from, and mitigating against the impacts of natural and man-made disasters and emergencies. The County's EOP development and maintenance process is supported by analysis of the County's threats, hazards, needs, and capabilities, community-wide collaboration, periodic review, training, and exercises.

In addition to the EOP Base Plan, staff has also prepared updates to the Emergency Operations Center (EOC) Plan and EOC Position Action Guide, along with 17 hazard-specific and functional annexes, which include: access and functional needs, agricultural disasters, dam failure, debris management, drought, earthquake, evacuation, extreme temperature, flood, hazardous materials, mass care and shelter, mass fatality, pandemic, public safety power shutdown, terrorism, volunteer and donations management, and wildfire. These updates were completed in coordination with several county departments and cooperating agencies in 2019 and early 2020. The update was informed by after action report findings, developed following the 2017 Napa Complex Fire.

The Napa County Emergency Management Program is governed by a wide range of laws, regulations, plans and policies. The program is administered and coordinated by the Office of Emergency Services (OES) which is located within the County Executive Office. The program receives its authority from the California Emergency Services Act; California Disaster Assistance Act and other related State Statutes. The National Response Framework (NRF), National Incident Management System (NIMS), and the State's Standardized Emergency Management System (SEMS) provide planning and policy guidance to counties and local municipalities. Collectively these documents support the development and serve as the foundational planning tool for the Napa County EOP. This EOP is an all-hazard regional plan which describes how Napa County will organize and respond to events and disasters. The plan describes how various agencies and organizations in the County will coordinate resources and activities with federal, state, non-government organizations and private partners. Use of the NIMS/ SEMS, and the Incident Command System is a key component of county coordination in planning and response operations. Several County-wide organizations are instrumental in ensuring coordination and collaboration in emergency planning.

Napa County's goal is to respond to unforeseen emergency conditions in the most organized, efficient, and effective manner possible. Napa County OES maintains this plan with its supporting documents as well as the EOC to address responses to major incidents. The plan is divided into the Base Plan which describes Risk

Analysis; Concept of Operations; Information Collection, Analysis and Distribution; Roles and Responsibilities; and the coordination between field-level incident command posts, local and State EOCs, and the private sector. Hazard and function-specific annexes have been developed to further refine plans and action to be taken during specific emergency events.

In accordance with Napa County Code of Ordinances Section 2.80.080, this EOP serves as the County's emergency plan and provides for the effective mobilization of all of the resources of the County, both public and private, to meet any condition constituting a local emergency or state of emergency, and shall provide for the organization, powers and duties, services and staff of the emergency organization. The EOP shall take effect upon adoption by resolution of the Board of Supervisors.

SUPPORTING DOCUMENTS

A . Resolution

B . Napa County Emergency Operations Plan

C . Letter of Promulgation

CEO Recommendation: Approve

Reviewed By: Helene Franchi