



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday February 03, 2015 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Alfredo Pedroza  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Minh Tran  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at South County Campus, 2741 Napa Valley Corporate Drive, Building 2, South County Campus Large Conference Room, Napa, California 94558. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 2741 Napa Valley Corporate Drive, Building 2, Napa, California 94558, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A. Clerk of the Board requests approval of minutes:**

1. December 2, 2014 (District 4 vacant).\*
2. Special 8:00 a.m. meeting of December 9, 2014 (Supervisor Brad Wagenknecht was excused and District 4 vacant).\*
3. Regular 9:00 a.m. meeting of December 9, 2014 (Supervisor Brad Wagenknecht was excused and District 4 vacant).\*
4. Special 8:00 a.m. meeting of December 16, 2014 (District 4 vacant).\*
5. Regular 9:00 a.m. meeting of December 16, 2014 (District 4 vacant).\*

\*Excused Supervisors will be recorded as abstained unless Supervisors indicate otherwise. District 4 Supervisor Alfredo Pedroza abstains since he was not in office at this time.

**4. PRESENTATIONS AND COMMENDATIONS****A. Director of Human Resources to introduce new County employees.****5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Community Resources & Infrastructure

- A.** Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign Amendment No.1 to Revenue Agreement No. 4168 with the California Department of Food & Agriculture (CDFA), increasing funding by \$6,705 for a new maximum of \$87,580 for the term of July 1, 2014 through June 30, 2015 for reimbursement of expenditures associated with placing and inspecting of traps for the detection of exotic pests.
- B.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with the Napa County Resource Conservation District for a maximum of \$10,000 for the term February 3, 2015 through June 30, 2015, with an automatic renewal provision, for development and presentation of groundwater education programs and assistance in seeking grant funding.
- C.** Director of Public Works requests adoption of a resolution authorizing the filing of an application for \$1,400 of funding from the Bicycle Rack Voucher Program, in order to purchase bicycle racks to be installed at the Napa County Fairgrounds in Calistoga.

- D. Director of Public Works requests adoption of a resolution temporarily closing portions of Silverado Trail, Oak Knoll Avenue, Big Ranch Road and El Centro Avenue from 7:00 A.M. to 1:00 P.M. on Sunday, March 1, 2015 for the 37th Annual Kaiser Permanente Napa Valley Marathon.
- E. Director of Public Works requests approval of plans and specifications for the "Administration Building Earthquake Exterior Envelope and Structural Repairs Project," PW 15-18, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

#### General Admin & Finance

- F. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the Internal Audit Letter for the Napa County Library - Merchant Gift Card Review for the fiscal year ended June 30, 2014.
- G. Director of Housing and Intergovernmental Affairs requests the following related to Napa Pipe:
1. Approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 7895 with Gibson, Dunn & Crutcher, increasing the amount by \$120,000 for a new contract maximum of \$525,920 to provide legal assistance with the Development Agreement, City-County agreements and other legal services as necessary; and
  2. Approval of Budget Transfer No. HIA003, increasing appropriations in the amount of \$120,000 in the Housing and Intergovernmental Affairs budget with offsetting revenue from the Napa Pipe Project. (4/5 vote required)
- H. Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chair to sign an agreement with Visit Napa Valley for a maximum of \$251,202 for the term of July 1, 2014 through June 30, 2015 for destination marketing services per the Visitor Management portion of the Special Projects Fund.
- I. County Executive Officer/Purchasing Agent, and Purchasing Manager request the following:
1. Declare certain vehicles, which are fixed and non-fixed assets as surplus and no longer required for public use; and
  2. Authorize the sale of fixed and non-fixed asset surplus vehicles at public auction (4/5 vote required).
- J. Second reading and adoption of an ordinance amending Napa County Code section 2.04.011 to extend the sunset provision for the Board of Supervisor's regular meeting place.  
**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

- K. County Executive Officer requests appointment of Frank Thomas Feutz to the Napa County Airport Advisory Commission to represent the category of General Public member with the term of office to commence immediately and expire on December 31, 2017.
- L. County Executive Officer requests two (2) reappointments, four (4) new appointments, and two (2) member removals as recommended by the Napa County Advisory Board on Alcohol and Drug Programs (ABAD) with the terms of office to commence immediately.

<u>Name (District)</u>	<u>Representing</u>	<u>Term Expires</u>
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**Reappointments:**

Lynn Light (5)*	Interested Citizen	Jan. 1, 2018
Kristina Reyna (Solano)*	Interested Citizen	Jan. 1, 2018

*\*Incumbents*

<u>New Appointments (District)</u>	<u>Representing</u>	<u>Term Expires</u>
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Rodolfo Perez Arroyo (4)	Interested Citizen	Jan. 1, 2018
Mario Bazan (4)	Business Community	Jan. 1, 2016
Abraham Gardner (1)	Interested Citizen	Jan. 1, 2018
Amanda Gibbs (5)	Probation	Jan. 1, 2017

<u>Removals (District)</u>	<u>Representing</u>
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Penn W. Diehl (3)	Student Member (Shared)
Emma Duge (3)	Student Member (Shared)

## 7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

## 8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

## 9. SET MATTERS OR PUBLIC HEARINGS

### A. 9:00 AM

Clerk of the Board requests the appointment of one individual to serve on the Metropolitan Transportation Commission (MTC) from the three nominees provided by the Napa County City Selection Committee for a new four year term to commence February 10, 2015.

Napa County City Selection Committee Nominees

Mayor Leon Garcia

Mayor John Dunbar

Supervisor Mark Luce

**B. 9:15 AM PUBLIC HEARING**

First reading and intention to adopt an ordinance amending various sections of Chapter 17.46 (Lot Line Adjustments), Section 17.51.020 (Voluntary Mergers - Application Requirements) and various sections of Chapter 17.52 (Certificates of Compliance).

**ENVIRONMENTAL DETERMINATION:** General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

**(CONTINUED FROM NOVEMBER 25, 2014; STAFF REQUESTS ITEM BE DROPPED TO BE BROUGHT BACK AT A FUTURE DATE)**

**10. ADMINISTRATIVE ITEMS**Community Resources & Infrastructure

- A. Director of Public Works requests the following actions regarding the South Napa County Earthquake which may be ordered by the County Executive Officer or Director of Public Works:
1. Receive and review report of emergency public work actions in response to the event without competitive bidding as authorized by Public Contract Code Section 22050(b) and Board of Supervisors Resolution No. 2014-~~103~~ 107; and
  2. Determine the need to continue, or alternatively terminate, each emergency public work action so ordered. (4/5 Vote Required)
  3. Receive an update on other actions related to Earthquake recovery.

General Admin & Finance

- B. Auditor-Controller and Director of Housing and Intergovernmental Affairs request the following:
1. The Board accept, and instruct the Clerk of the Board to file, the Compliance Audit Division's Agreed-Upon Procedures Report of the Napa County Proximity Workforce Housing Assistance Program administered by the Department of Housing and Intergovernmental Affairs for the period from December 7, 2010 through December 31, 2013; and
  2. Discussion and direction on revisions to the Proximity Workforce Housing Assistant Program Guidelines.

- C. County Executive Officer/Director of Emergency Services requests affirmation of Resolution No. 2014-107 extending the Proclamation of Local Emergency due to the South Napa County Earthquake ratified by the Board of Supervisors by Resolution No. 2014-100 on August 24, 2014.

**11. LEGISLATIVE ITEMS**

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

- A. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9)

Name of case: Francisco Guerreravega, et al. v. City of Napa, et al., (Napa County Superior Court Case No. 26-65725)

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, FEBRUARY 10, 2015 AT 8:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JANUARY 30, 2015 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board