



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/4/2020

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner
Sheriff

REPORT BY: Rollie Soria, Staff Services Analyst I - 707-259-8307

SUBJECT: Resolution Approving State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division Grant Funding

RECOMMENDATION

Sheriff requests the following actions regarding the State of California Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division grant funding:

1. Adoption of a Resolution to accept a grant award of \$19,921 for the period of January 1, 2020 through December 31, 2020; and
2. Appoint the Sheriff as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, and payment requests which may be necessary for completion of the project, subject to approval of County Counsel.

EXECUTIVE SUMMARY

On February 12, 2019, the Board of Supervisors authorized the Sheriff to apply for grant funding in the amount of \$38,802 from the State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division to offset the cost of law enforcement patrol in the isolated areas within the County by the Sheriff's Office Off-Highway Motor Vehicle Team during the period January 1, 2020 through December 31, 2020. The grant application was accepted and in January 2020, the Sheriff's Office was awarded \$19,921.

Beginning this year, the State has requested a Resolution accepting the grant funds and authorization for the Sheriff or designee to sign the grant. Approval of today's actions will allow for the adoption of a resolution to accept the grant award and authorize the Sheriff or his designee to sign the project agreement. The project is to provide Off-Highway Vehicle (OHV) related law enforcement activities within the jurisdiction of the Napa County Sheriff's

Office.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division has awarded the Sheriff's Office with grant funding in the amount of \$19,921.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This item is discretionary in that there is no requirement to accept these funds. However, if these funds are not received, the Off Highway Motor Vehicle Team patrol hours will be decreased in the Knoxville, Berryessa and other isolated areas of the County.
Is the general fund affected?	Yes
Future fiscal impact:	Appropriations and revenue will be budgeted accordingly in future fiscal years.
Consequences if not approved:	If this item is not approved, the Sheriff's Department will not receive the grant award. Calls for service such as careless shooting and illegal activities in the isolated areas of the County, which are only accessible by off-road vehicles, will go unchecked.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Sheriff's Office Off-Highway Motor Vehicle (OHV) Team provides law enforcement services to the public and protected lands in the County, including Knoxville, Lake Berryessa, state and county parks, and wilderness areas situated in Napa County. These areas are commonly used by off-road vehicles, campers, and trespassers. Such areas are inaccessible to conventional patrol vehicles currently in use and can present natural obstacles that can delay emergency response times. The OHV Team uses off-road motorcycles and utility task vehicles to respond to calls for service in these areas.

Funding for the OHV Team is provided by a grant from the State of California, Parks and Recreation, Off-Highway Motor Vehicle Recreation Division. This grant has a 25% match, which is partially offset by approximately \$14,000 in off-highway vehicle license fees received annually. Matching funds will be used to purchase personal protective equipment for OHV Team members, such as gloves, radio-equipped helmets, and riding boots. In addition,

matching funds will be used to send two new OHV Team members to the California POST mandated 80-hour Dual Sport Motorcycle School.

On February 12, 2019, the Board of Supervisors authorized the Sheriff to apply for grant funding from the State of California to fund the law enforcement services provided by the OHV Team. The State notified the Sheriff's Office on January 16, 2020 that grant funds of \$19,921 would be awarded. Approval of today's actions will allow for the adoption of a resolution to accept the grant award and authorize the Sheriff or his designee to sign the project agreement. If accepted, these funds will be used for the reimbursement of salaries, benefits, and overtime for law enforcement efforts in isolated and remote areas of the County. In addition, the grants funds will be used for the purchase of supplies, emergency equipment, and the servicing of current equipment to further enhance the OHV Team.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Susan Kuss