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Agenda Date: 3/10/2015

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner
Sheriff

REPORT BY: Kim Henderson, Sheriff's Administrative Manager - 259-8674

SUBJECT: Approval of Budget Transfer to upgrade software for the Automated Fingerprint Identification System

RECOMMENDATION

Sheriff requests approval of Budget Transfer No. SHE007 appropriating \$12,000 in the Sheriff's Department budget offset by a \$12,000 reduction in the Fingerprint ID Special Revenue Fund's Designation for Future Needs for the purchase of upgrading hardware and software to the Automated Fingerprint Identification System (AFIS). (4/5 vote required)

EXECUTIVE SUMMARY

This action increases appropriations by \$12,000 in the Sheriff's Department budget offset by revenue from the Fingerprint ID Special Revenue Fund. In December 2014, the Department of Justice (DOJ) advised the Sheriff's Office that the AFIS workstation needed to be updated to Windows 7 or greater by June 15, 2015, and that failure to do so would result in the system being disconnected from the DOJ. Today's action will allow the Department to purchase the necessary software to finalize the upgrade by June.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The revenue is in the Sheriff's Department Fingerprint ID Special Revenue Fund's Designation for Future Needs which is to be used for operation and maintenance of automated mobile and fixed location fingerprint equipment.

Funds are deposited in the Special Revenue Fund pursuant to Napa County Board of Supervisors Resolution No. 98-92, dated July 4, 1998 authorizing the Department of Motor Vehicles to collect the \$1 Fingerprint Identification Fee for vehicles registered in Napa County.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: While this item is discretionary in that there is no mandate to upgrade the hardware and software, failure to upgrade is a security risk for the Department of Justice (DOJ) and they will discontinue our connection to the DOJ database.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: If this item is not approved the current Automated Fingerprint Identification System (AFIS) will become disconnected from the DOJ.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Automated Fingerprint Identification System (AFIS) is a shared system of fingerprints and palmprints between the Sheriff's Department, Department of Corrections, Probation Department, Napa, St. Helena and Calistoga Police Departments and the Department of Justice (DOJ). The AFIS database is housed at the Sheriff's Department and allows for mobile fingerprinting, image processing, transmission between departments and archiving fingerprints. The Sheriff's Department currently has an agreement with NEC corporation which provides vital maintenance and repair services for software and hardware associated with AFIS.

As common with technology, the system is outdated and needs major hardware and software upgrading. Recently, California DOJ advised our agency that our AFIS Workstation must be updated to Windows 7 or greater by June 15, 2015. The DOJ policy requires any computer's operating system (OS) that connects to DOJ be kept up to date and supported by the manufacturer according to the DOJ Administrative Manual (DOJAM) 151511. Failure to upgrade is a security risk for DOJ and they will discontinue our connection to the DOJ database for AFIS use.

Today's action will authorize Budget Transfer No. SHE007 increasing appropriations in the Sheriff's Department for the purchase of AFIS hardware and software from NEC Corporation of America to meet the requirement of the DOJ. This purchase will be offset by revenue received from the Fingerprint ID Special Revenue Fund.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk