



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/10/2015

Agenda Placement: 6N

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Leanne Link for Nancy Watt - County Executive Officer  
County Executive Office

**REPORT BY:** Nadine Willoughby, Administrative Support Technician - 253-4595

**SUBJECT:** Appointment to the Napa County Arts and Culture Advisory Committee

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### **RECOMMENDATION**

County Executive Officer and Director of Housing and Intergovernmental Affairs request the Board appoint Reinhard Fritz "Fred" Rijke to the Napa County Arts and Culture Advisory Committee to represent unincorporated District 3 with the term of office to commence immediately and expire September 30, 2018.

### **EXECUTIVE SUMMARY**

There are currently two (2) openings on the ten-member Napa County Arts and Culture Advisory Committee due to two (2) resignations from members representing incorporated City of St. Helena and unincorporated District 3. The County Executive Office advertised the vacancies and received one (1) new application from Reinhard Fritz "Fred" Rijke to represent unincorporated District 3.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

There are currently two (2) openings on the ten member Napa County Arts and Culture Advisory Committee due to resignations received from Ed Breed, who represented the City of St. Helena and Leslie Wilks who represented District 3. The County Executive Office advertised the openings and received one (1) new application from Reinhard Fritz "Fred" Rijke to represent unincorporated District 3.

Vacancies on the committee shall be filled in the following manner:

--Five (5) representatives comprised of members residing in the unincorporated areas of each of the five (5) supervisorial districts.

--Five (5) representatives comprised of members residing in each of the County's incorporated cities/town.

On June 19, 2012, the Board adopted Resolution 2012-81 creating the Napa County Arts and Culture Advisory Committee. The purpose of the Napa County Arts and Culture Advisory Committee is to conduct and oversee a capacity building grant program and make recommendations to the Director or Housing and Intergovernmental Affairs regarding grant awards to be made to non-profit and cultural organizations in Napa County. The Advisory Committee shall develop: grant eligibility criteria, an application process, application forms, and appropriately advertise and call for grant proposals, hold grant training workshops as needed, develop scoring criteria and guidelines for evaluating grant applications and make recommendations to the Director of Housing and Intergovernmental Affairs regarding grant awards to non-profit art and cultural organizations in Napa County on an annual or as needed basis.

On October 16, 2012, the Board adopted Resolution 2012-152 revising the advisory committee bylaws to stagger the terms of office and changing the meeting months to the fourth Monday of October, January and April each year and Special meetings of the Advisory Committee be called only with the permission of the Director of Housing and Intergovernmental Affairs. The continued activities of this committee will be evaluated with the reauthorization of the Special Projects Fund which will occur prior to June 2017.

The County Executive Office will continue to recruit for the incorporated City of St. Helena vacancy.

**SUPPORTING DOCUMENTS**

A . Reinhard Fritz "Fred" Rijke Application

CEO Recommendation: Approve

Reviewed By: Helene Franchi