



A Tradition of Stewardship
A Commitment to Service

AGENDA
SPECIAL MEETING
NAPA COUNTY BOARD OF SUPERVISORS
Tuesday March 10, 2015 9:00 A.M.
Napa Valley Unified School District
District Auditorium
2475 Jefferson Street
Napa, California

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at South County Campus, 2741 Napa Valley Corporate Drive, Building 2, South County Campus Large Conference Room, Napa, California 94558. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 2741 Napa Valley Corporate Drive, Building 2, Napa, California 94558, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS**

Public Safety

- A. Sheriff requests approval of Budget Transfer No. SHE007 appropriating \$12,000 in the Sheriff's Department budget offset by a \$12,000 reduction in the Fingerprint ID Special Revenue Fund's Designation for Future Needs for the purchase of upgrading hardware and software to the Automated Fingerprint Identification System (AFIS). (4/5 vote required)

Community Resources & Infrastructure

- B. Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with the Wildlife Rescue Center of Napa County, for the use of office space at 7292 Silverado Trail, with no license fee, for the term July 1, 2015 through June 30, 2020.
- C. Director of Public Works requests adoption of a resolution temporarily closing a portion of Berryessa Knoxville Road on Saturday, April 11, 2015 from 7:00 A.M. to Midnight and on Sunday, April 12, 2015 from 7:00 A.M. to 2:00 P.M. for the HITS Triathlon Series - Napa Valley.
- D. Director of Public Works requests adoption of a resolution that authorizes the Director of Public Works to execute a "Consent to Common Use Agreement" between the County of Napa and the Pacific Gas and Electric Company (PG&E) for the Oakville Crossroad Bridge Project, RDS 05-05.
- E. Director of Public Works requests adoption of a resolution authorizing the posting of performance security for the Incidental Take Permit and authorization for the Board Chair or her designee to execute in the name of Napa County a Letter of Credit Agreement for the posting of security for the Incidental Take Permit for the "Oakville Crossroad Bridge Replacement Project," RDS 05-05.
- F. Director of Public Works requests the following:
 1. Approval of plans and specifications for the "Greenwood Avenue Culvert Replacement Project," RDS 14-21, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code; and

2. Adoption of a resolution authorizing the posting of performance security not to exceed \$150,000 for the Incidental Take Permit and authorization for the Board chair or her designee to execute in the name of Napa County a Letter of Credit Agreement for the posting of security for the Incidental Take Permit for the "Greenwood Culvert Replacement Project," RDS 14-21.

- G.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to an Agreement (formerly No. AUD-6997) with TLCD Architecture, Inc. increasing the amount by \$37,230 for a new maximum of \$332,030 and amending the scope of work to include project management services such as furniture installation coordination and move management.

General Admin & Finance

- H.** Director of Housing and Intergovernmental Affairs requests adoption of a resolution amending the bylaws of the Napa County Arts and Culture Advisory Committee.
- I.** Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Mental Health Division of Health and Human Services Agency by adding one (1.0 FTE) Limited Term Forensic Mental Health Counselor, effective March 10, 2015 through September 11, 2015, with no net increase to the General Fund.
- J.** Director of Human Resources and Director of Public Works request adoption of a resolution amending the Table and Index of Classes and the Department Allocation List for the Public Works Department as follows, effective March 14, 2015 with no net increase in full-time equivalents and no net increase to the General Fund:
1. Amend the Public Works Departmental Allocation List by:
 - a. Deleting one (1.0) FTE Associate Engineer; and
 - b. Adding one (1.0) FTE Senior Engineer.
 2. Amend the Table and Index of Classes by adding Senior Engineer.
- K.** County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 7806 with the Centre for Organization Effectiveness increasing the maximum amount from \$110,000 to \$150,000 per fiscal year for development and implementation of employee training programs.
- L.** County Executive Officer requests approval of the following:
1. Accept and file the 2014-15 Grand Jury Final Report on Napa County Juvenile Hall Annual Review; and
 2. Direct the Chief Probation Officer to prepare a response to the Grand Jury Report as prescribed by law.

- M.** County Executive Officer requests one reappointment, two new appointments to the Napa County Tobacco Advisory Board with the terms of office to commence immediately, and one member removal.

<u>Applicants</u>	<u>Representing</u>
Brian Campagna*	Local Law Enforcement (Term expires Jan 31, 2017)
Donald Hitchcock, MD	Health Care Organization (Term expires Jan 31, 2016)
Jeannie Puhger	Educational Institutions (Term expires Jan 31, 2017)

**Incumbent*

Member Removal:

Arturo Salazar Agency Concerned with Tobacco Related Diseases

- N.** County Executive Officer and Director of Housing and Intergovernmental Affairs request the Board appoint Reinhard Fritz "Fred" Rijke to the Napa County Arts and Culture Advisory Committee to represent unincorporated District 3 with the term of office to commence immediately and expire September 30, 2018.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:10 AM PUBLIC HEARING

First reading and intention to adopt an ordinance amending the Napa County Stormwater Ordinance Chapter 16.28 to conform with the requirements mandated by the State Water Quality Control Board's Water Quality Order No. 2013-0001-DWQ National Pollution Discharge Elimination System (NPDES) General Permit No. CAS000004 Waste Discharge Requirements (WDRs) for storm water discharges from Small Municipal Separate Storm Sewer Systems (MS4).

ENVIRONMENTAL DETERMINATION: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 7 ("Actions by Regulatory Agencies for Protection of Natural Resources") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15307 and Class 8 ("Actions by Regulatory Agencies for Protection of the Environment") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15308.]

B. 9:40 AM

Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chair to sign the following agreements with the City of Napa related to the Napa Pipe Project:

1. A Sphere of Influence Agreement that establishes the development standards, and planning and zoning requirements for the property, as a part of the City's Sphere of Influence (SOI) expansion application to LAFCO.
2. A Third Party Agreement that allows the County, if so desired, to contract with a third party consultant mutually agreeable to both the City and County for processing of ministerial approvals, such as plan reviews and inspections.
3. A Tax and Revenue Sharing Agreement governing the tax and revenue sharing for the property.
4. A Regional Housing Needs Assessment (RHNA) Agreement stating that the County will identify the Napa Pipe property in its 2014-2022 Housing Element and shall issue residential building permits during the 2014-2022 Housing Element cycle, and receive RHNA credit for units permitted on the property while residential portions of the property remain in the County's jurisdiction.
5. A Municipal Services Agreement that establishes a process for providing municipal services to the site.

ENVIRONMENTAL DETERMINATION: A Final Environmental Impact Report ("EIR") was prepared for the Napa Pipe Project and certified by the Board of Supervisors on January 14, 2013. An Initial Study/Addendum ("Addendum") to the County's EIR was prepared by the City of Napa and adopted by the City of Napa City Council on July 22, 2014, concluding that the County's EIR for the Napa Pipe Project adequately identified and analyzed the potential environmental effects of the City providing municipal services to and potential annexation of the Napa Pipe Project site. Prior to taking action to recommend Board of Supervisors adoption of ordinances and resolutions regarding the actions requested below, the Planning Commission has made recommended CEQA findings to document the reasons why the County has determined that the EIR and Addendum provide coverage for the proposed actions and that additional environmental review, in the form of a subsequent or supplemental EIR, is unnecessary prior to Board approval of the Development Agreement and Development Plan.

(CONTINUED FROM JANUARY 27, FEBRUARY 10 AND MARCH 3, 2015; STAFF REQUESTS CONTINUANCE TO APRIL 14, 2015 AT 9:10 A.M.)

C. 9:45 AM

Joint meeting of the Board of Supervisors and Planning Commission, with discussion and possible direction regarding the following related to addressing concerns about the cumulative impacts of new development on the County:

1. Direct staff to return with a draft resolution and guidelines to establish an Ad Hoc advisory committee to review the Winery Definition Ordinance and Conservation Regulations;
2. Form a Board of Supervisors ad hoc committee to plan a forum with the cities to discuss joint efforts to address regional land use issues;
3. Direct staff to revise the Circulation Element of the General Plan, including preparation of a draft traffic mitigation fee; and
4. Direct staff to complete the Climate Action Plan.

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Public Works requests the following actions regarding the "Napa County Administration Building Exterior Envelope and Structural Earthquake Repairs Project" PW 15-18:
1. Present results of bid proposals;
 2. Provide recommendation for the award of the contract; and
 3. Authorize the Chair to sign the construction contract consistent with the award recommendation.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, MARCH 17, 2015 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MARCH 6, 2015 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board