



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/12/2019

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Michelle Carreon, Staff Services Analyst I - 707-253-4819

SUBJECT: Acceptance of the FY18/19 California Library Literacy Services (CLLS) grants in the amount of \$26,519 and \$80,000

RECOMMENDATION

Director of Library Services and Community Outreach requests the following:

1. Acceptance of the Fiscal Year 2018-2019 California Library Literacy Services (CLLS) additional funding in the amount of \$26,519 for the Adult Literacy Program; and
2. Acceptance of the Fiscal Year 2018-2019 California Library Literacy Services (CLLS) funding in the amount of \$80,000 for the Family Literacy Program.

EXECUTIVE SUMMARY

The Director of Library Services and Community Outreach is requesting authorization to accept Fiscal Year 2018/2019 CLLS funding received:

1. \$26,519 additional funding from the California Library Literacy Services (CLLS)
2. \$80,000 from the California Library Literacy Services (CLLS) Family Literacy

The funds will support guest speakers, projects, services, and supplies provided to the community for Adult and Family Literacy programs at the Napa County Library.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	Funds for Literacy services are budgeted in the Library's FY 2018-2019 operating budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the funds to be expended to support the Adult and Family Literacy programs.
Is the general fund affected?	No
Future fiscal impact:	The funds will be deposited in the Library's Operating budget, and will be spent on adult and family literacy services and supplies.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the funds, nor make purchases to support the Adult and Family Literacy programs.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On February 13, 2019, the Library received checks from the California State Library in the amount of \$80,000 for Family Literacy and \$26,519 for the Fiscal Year 2018/2019 CLLS Adult Literacy additional funding. This is the final payment for the Napa County Library's total allocation for Adult Literacy services for Fiscal Year 2018/2019. The Adult Literacy Program is a State funded grant, requiring matching funds from Napa County to operate.

The Adult Literacy Program received the original baseline check of \$18,000 on September 28, 2018. The Board approved these grant funds on October 16, 2018.

Per the Napa County Grant Policy, located in Section 8A of the Napa County Policy Manual, upon written notification from the granting agency that the grant has been approved, Board approval is required to accept grant funds. The Director of Library Services and Community Outreach is requesting authorization to accept these funds. The funds will be used to purchase services and supplies for the Adult and Family Literacy programs at the Napa County Library.

This grant supports the Napa County Strategic Plan strategic action 2. D under the Collaborative and Engaged Community pillar.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan