



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 4/5/2016

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for HOWARD HIMES - Director  
Health & Human Services Administration

**REPORT BY:** Shelli Brobst, Contracts Manager - 253-4720

**SUBJECT:** Agreement with the Regents of the University of California, on behalf of UC Davis Extension

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 2131 with the Regents of the University of California, on behalf of UC Davis Extension, for the term July 1, 2015 through June 30, 2016, increasing the amount by \$53,325 for a new maximum of \$81,765 and amending the scope of work to increase the number of contract units from 8 to 23, to provide training to Self-Sufficiency Services and Comprehensive Services for Older Adults staff.

### **EXECUTIVE SUMMARY**

The University of California's extension campus at UC Davis has developed a training program that is offered to county Self-Sufficiency and Comprehensive Services for Older Adults program staff. Approval of the requested actions will enable UC Davis to provide staff with additional professional development training opportunities with the goal of increased excellence in service delivery to clients.

The Regents of the University of California is not a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services Health & Human Services Comprehensive Services for Older Adults

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Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This contract will allow Social Services staff to obtain training that will improve job performance, increase skills, and improve service delivery.
Is the general fund affected?	No
Future fiscal impact:	This contract does not contain an auto-renewal provision.
Consequences if not approved:	If this contract is not approved, Napa County Social Services staff will be unable to receive specialized training from Social Services experts at UC Davis.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Approval of the recommended action will enable the Regents of the University of California, on behalf of its UC Davis Extension, to provide 23 contract units of training, an increase from the original contracted amount of 8 contract units of training, to HSA staff in the following training areas:

- Improve service delivery in the administration of Social Services programs
- Implement tactics designed to transition clients to self sufficiency
- Prepare for impending health care reform changes.

The County has contracted with the Regents of the University of California for these training sessions since 1983. This specialized training is not available through other entities.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins