



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 4/5/2016

Agenda Placement: 6L

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Steven Lederer - Director of Public Works  
Public Works  
**REPORT BY:** Julie Kirk, Staff Services Analyst I - 259-8603  
**SUBJECT:** Space License Agreement with the City of Napa

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chairman to sign a Space License Agreement with the City of Napa, for use of the Sullivan Lot as requested by the Napa Police Department, with no license fee, for the term starting at 6:00 PM (1800 hours), Friday, May 27, 2016 to 3:00 AM (0300 hours), Monday, May 30, 2016.

### **EXECUTIVE SUMMARY**

Approval of this Space License Agreement will allow the City of Napa Police Department to use the Sullivan Lot as part of their public safety management of the downtown area during the 2016 BottleRock Music Festival being held Friday May 27, 2016 through Sunday May 29, 2016.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: **Consideration and possible adoption of a Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa

County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

**BACKGROUND AND DISCUSSION**

Napa County is the owner of the parking lot located at the corner of Third Street at Coombs with a physical address of 1200-1298 Fourth Street more particularly described as the "Sullivan Lot". City of Napa has requested use of the "Sullivan Lot" from 6:00 PM (1800 hours), Friday, May 27, 2016 through 3:00 AM (0300 hours), Monday, May 30, 2016. Approval of this Space License Agreement will authorize the City of Napa Police Department the use of the "Sullivan Lot" for it's public safety management of the downtown area during the 2016 BottleRock Music Festival being held Friday, May 27, 2016 through Sunday, May 29, 2016.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula