



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/20/2014

Agenda Placement: 7B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Teresa Zimny for HOWARD HIMES - Director
Health & Human Services

REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720

SUBJECT: Amendment No. 3 to Agreement No 4648 with Beverage Consulting Network, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 3 to Agreement No. 4648 with Beverage Consulting Network, Inc., decreasing the annual maximum by \$5,000 for a new maximum of \$15,000 and incorporating Addenda to the Scope of Work and Compensation sections for the provision of Responsible Beverage Service training.

EXECUTIVE SUMMARY

Under the existing agreement, Beverage Consulting Network, Inc. provides training for the Responsible Beverage Service Program, a community prevention program designed to reduce public health risks that may arise from the sale and consumption of alcoholic beverages at retail stores, wineries, events and restaurants. Approval of this amendment will decrease the total funding available and update services requested to align with the strategic initiatives outlined in the County's Prevention Strategic Plan.

Beverage Consulting Network, Inc. is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Alcohol & Drug Services
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	While approval of this amendment is not mandatory, this contract allows for server training directed to members of the alcohol sales and service industry including: restaurants, bars, wineries, liquor stores, grocery stores, and special event planners.
Is the general fund affected?	No
Future fiscal impact:	This agreement auto-renews and will be included in future fiscal year appropriations.
Consequences if not approved:	If this amendment is not approved the scope of work will not have the requested services included and the contract maximum will be too high.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Responsible Beverage Service Program provides technical assistance, server training and services to members of the alcohol beverage sales and service industry. Training services cover Alcohol Beverage Control Laws, customer service techniques, liabilities and house policy development. The intent of the program is to increase alcohol industry knowledge and skills in order to minimize problems related to alcohol service such as service to minors and intoxicated persons, drinking and driving, and alcohol related crime.

Approval of this amendment will decrease the total funding available and will update services requested to align with the strategic initiatives outlined in the County's Prevention Strategic Plan. Activities related development and implementation of restaurant and bar policies in conjunction with the DUI task force have been eliminated since the policies are well established. Also, coalition building and community education activities have been deleted. The focus of this agreement for Fiscal Year 2014-2015 will be Responsible Beverage Service trainings and Special Event trainings.

Beverage Consulting Network, Inc. is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins