



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: DINA JOSE - Director
Corrections

REPORT BY: Anabel Silva, Staff Services Analyst I - 253-4611

SUBJECT: Amend No. 1 to Agreement No. 180063B with Emergency Construction Services, Inc.

RECOMMENDATION

Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180063B with Emergency Construction Services, Inc. increasing the per fiscal year amount by \$50,000 for a new annual maximum of \$150,000 through June 30, 2020, for biohazard cleaning services.

EXECUTIVE SUMMARY

Today's requested action is for the approval of Amendment No. 1 to Agreement No. 180063B with Emergency Construction Services, Inc. to increase the per fiscal year amount by \$50,000 for a new annual maximum of \$150,000 through June 30, 2020, for as needed biohazard cleaning services within the Jail.

This item supports Strategic Plan pillar: Healthy, Safe & Welcoming Place to Live, Work and Visit.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Corrections 14000-01 will utilize salary savings to offset the unbudgeted amount.
Is it Mandatory or Discretionary?	Mandatory

Is the general fund affected? No

Future fiscal impact: This as needed service will be budgeted accordingly in future fiscal years.

Consequences if not approved: The Department of Corrections will be out of compliance with various health codes. Internal staff are not certified in biohazard waste cleanup. In addition to certification, a vendor would be needed for proper disposal after cleanup.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Since 2014, the Department of Corrections (NCDL) has used a vendor certified in biohazardous remediation for as-needed cleaning services in the Jail. On July 1, 2017, NCDL entered into Agreement No. 180063B with Emergency Construction Services, Inc. (ECS) to include 24 hours a day/7 days a week availability of a certified technician for on-site cleaning. The contract maximum is \$100,000 per fiscal year. Since then, the need for these specialized cleaning services has steadily risen due to an increasing inmate population with significant mental health issues.

In FY 18-19, \$75,000 was budgeted for hazardous waste disposal services based on previous service calls. However, \$100,000 has been expended this fiscal year, with \$25,000 having been spent in April 2019, alone. Today's requested action is for the approval of Amendment No. 1 to Agreement No. 180063B with ECS to increase the per fiscal year amount by \$50,000 for a new annual maximum of \$150,000 through June 30, 2020 for biohazard cleaning services.

This item supports Strategic Plan pillar: Healthy, Safe & Welcoming Place to Live, Work and Visit.

Emergency Construction Services, Inc. of Fairfield, CA is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss