



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6L

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Danis Kreimeier - Director  
Library

**REPORT BY:** Michelle Carreon, Staff Services Analyst I - 707-253-4819

**SUBJECT:** Acceptance of a grant for \$2,645 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation

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### **RECOMMENDATION**

Director of Library Services and Community Outreach requests the following:

1. Authorization to accept a grant in the amount of \$2,645 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation, to be used to purchase books and outreach materials for the adult literacy program at the Literacy Center of the Napa County Library; and
2. The Chair to sign a letter of appreciation in acceptance of the donation.

### **EXECUTIVE SUMMARY**

On October 16, 2018, the Library received a grant in the amount of \$2,645 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation. The Director of Library and Community Outreach seeks the Board's approval to accept the grant which will be used to purchase books and outreach materials for the adult literacy program at the Literacy Center of the Napa County Library.

### **FISCAL IMPACT**

|                             |   |
|-----------------------------|---|
| Is there a Fiscal Impact?   | Yes   |
| Is it currently budgeted?   | No  |
| What is the revenue source? | Grant from the Robert and Ellen Streich Family Endowment, a donor advised |

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|-----------------------------------|---|
|                                   | fund of the Napa Valley Community Foundation, in the amount of \$2,645.   |
| Is it Mandatory or Discretionary? | Discretionary   |
| Discretionary Justification:      | Approval of the requested action will enable the grant funds to be used to purchase books and outreach materials for the adult literacy program of the Literacy Center of the Napa County Library.      |
| Is the general fund affected?     | No  |
| Future fiscal impact:             | Funds are deposited in the Library's Literacy Budget, revenue line item 47150 Other Grants for the purchase of the books and outreach materials for the adult literacy program in the next fiscal year. |
| Consequences if not approved:     | If the requested action is not approved, the Library will not be able to accept the \$2,645 grant, nor purchase the books and outreach materials for the Literacy Center at the Napa County Library.    |
| Additional Information:           |   |

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Director of Library Services and Community Outreach requests approval to accept a grant in the amount of \$2,645 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation. The grant will be used to purchase books and outreach materials for the adult literacy program of the Literacy Center at the Napa County Library.

The grantor has not stipulated the funds be expended within this fiscal year. The Library will deposit the grant funds into the Library's Literacy Budget, revenue line item 47150 Other Grants.

### **SUPPORTING DOCUMENTS**

A . Streich Letter

CEO Recommendation: Approve

Reviewed By: Molly Rattigan