



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Chris Lewis, Staff Services Analyst II - (707) 259-8363

SUBJECT: Update Regarding Animal Shelter Operating and Public Access Hours

RECOMMENDATION

Director of Public Works requests authorization to implement a pilot test between June 1, 2019 and September 30, 2019 adjusting the Animal Shelter's operating and public access hours to Tuesday through Sunday with the intent of better serving the public.

EXECUTIVE SUMMARY

Currently, the Animal Shelter is open Monday through Saturday and closed on Sunday. Public Works desires to conduct a pilot test from June 1, 2019 to September 30, 2019, adjusting the Shelter's operating and public access days to Tuesday through Sunday, with closure on Monday. There will be no change to the total number of open hours. The Director of Public Works will provide the Board with updates near or upon the completion of the pilot test. The goal of the test is to determine if the new schedule better serves the public, and results in additional adoptions and revenue.

This item is consistent with the Strategic Plan goal to strengthen effective, efficient and fiscally responsible County operations and supports a collaborative and engaged community.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2010, the Board approved Resolution No. 2010-86 which amended the Napa County Animal Shelter's operating and public access hours and set them as Monday through Friday from 8am to 5pm and from 11am to 4:45pm on Saturday. The Resolution further provides the Director of Public Works the flexibility to adjust, but not increase or decrease, the Shelter hours or days as needed to facilitate public access.

In the interest of attracting more visitors and encouraging more pet adoptions, the Director of Public Works desires to conduct a pilot test from June 1, 2019 to September 30, 2019 adjusting the Shelter's operating and public access days to Tuesday through Sunday. There will be no change to the total number of open hours. The Director of Public Works will provide the Board with updates near or upon the completion of the pilot test.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp