



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/21/2019

Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Nancy Johnson, Housing and Community Development Program Manager - 707-299-1352

SUBJECT: Adoption of a resolution implementing actions necessary for the imposition of assessments for County Service Area No. 4

RECOMMENDATION

County Counsel requests adoption of a resolution providing for the following concerning County Service Area No. 4:

1. Acceptance of the Engineer's Report relating to the assessments for County Service Area No. 4 to provide funding for the farmworker housing centers;
2. Setting a public hearing for June 11, 2019 at 9:30 a.m. to hear protests to the proposed assessment;
3. Directing the Clerk of the Board to comply with applicable notice requirements with respect to the proposed assessment; and
4. Designating Cathy Kisler-Caravantes of the County Counsel's office as the person to answer questions regarding the assessments and protest proceedings.

EXECUTIVE SUMMARY

The recommended action commences the process necessary for County Service Area No. 4 to impose assessments on qualifying property owners for an additional year. The assessments are imposed to provide funding for the three farmworker housing centers (Calistoga, Mondavi and River Ranch). Adoption of the resolution accepts the required Engineer's Report and sets the date for the next public hearing to hear any protests to the assessment. In 2017, an election was held at which the property owners who are subject to the assessments approved the assessments, up to a maximum of \$15 per planted acre per year. The proposed assessment for Fiscal Year 2019-2020 is \$11 per planted acre.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Assessments are levied on qualifying property owners who have one acre or more of planted vineyards. The proposed assessments fund the farmworker housing activities and are budgeted in County Service Area No. 4.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	The proposed assessments fund the farmworker housing activities of County Service Area No. 4. If assessments are not imposed, County Service Area No. 4 would not have sufficient funding for the next year.
Consequences if not approved:	The proposed assessments fund the farmworker housing activities of County Service Area No. 4. If assessments are not imposed, County Service Area No. 4 would not have sufficient funding for the next year.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2002, the Board of Supervisors established County Service Area No. 4 (CSA4) to provide funding for farmworker housing programs. Subsequently, every five years, and most recently in 2017, owners of parcels of real property containing one or more acres of planted vineyards approved an annual assessment not to exceed fifteen dollars (\$15.00) per planted acre per year to provide such funding. The duration of the approval of the assessments is for five years as provided in Government Code section 25213.2, with the present five-year period expiring June 30, 2022.

Adoption of the resolution will implement the actions necessary to obtain qualifying property owners' approval to impose the assessment for the next year. As required, an Engineer's Report is submitted for acceptance. The report calls for a per acre levy of \$11.00 for Fiscal Year 2019-2020.

The Napa County Housing Commission, in its role as the CSA4 Advisory Committee, has concurred with the Report's recommendation. The funds collected under the CSA4 assessment program will be utilized to provide funding to assist the Napa County Housing Authority in its operation of the three farmworker housing centers known as River Ranch, Calistoga and Mondavi.

SUPPORTING DOCUMENTS

- A . Resolution
- B . Engineers Report
- C . Assessment Roll

CEO Recommendation: Approve

Reviewed By: Molly Rattigan