



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6DD

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Juan Arias for Steven Lederer - Director of Public Works
Public Works

REPORT BY: Graham Wadsworth, Engineering Supervisor - 259-8331

SUBJECT: Amendment No. 2 to Professional Services Agreement 170765B with Monk and Associates for the Devlin Road Segment E Project, RDS 11-06

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170765B with Monk and Associates extending the term of the agreement to June 30, 2020 to provide construction monitoring services for the Devlin Road Segment E Project, RDS 11-06 with maximum annual compensation remaining at \$35,617.50.

EXECUTIVE SUMMARY

On February 17, 2017, the Director of Public Works executed a Professional Services Agreement with Monk and Associates for environmental permit application services for Devlin Road Segment E Project, RDS 11-06. On November 29, 2018, the County Executive Officer executed Amendment 1 increasing the agreement amount to \$35,617.50 per fiscal year to provide wildlife surveys and construction monitoring services to ensure permit compliance.

The Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 with Monk and Associates extending the term of the agreement to June 30, 2020 for the Devlin Road Segment E Project, which is scheduled to be complete in February 2020. Approval of the proposed amendment will allow Monk and Associates to provide services through the construction phase of the Project. The project budget is attached for reference.

Approval of the Board is required at this time pursuant to the County Purchasing Policy.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	On February 26, the Board approved a Budget Transfer from the Traffic Mitigation Special Revenue Funds and approved a loan from the Accumulated Capital Outlay Fund to increase the budget for the Devlin Road Segment E Project to \$8,069,441 in the Roads Capital Improvement CIP budget – Fund 2040, Subdivision 2040500, and Program 10002-50140. The project budget is attached for reference.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a complex project over a creek and the construction monitoring services are required for successful completion of the project.
Is the general fund affected?	No
Future fiscal impact:	Construction is being funded by the Traffic Mitigation Fees, loan from the ACO and Cal Recycle grant funds. Future maintenance will be funded by the Roads Fund.
Consequences if not approved:	Construction monitoring services are required for completion of the project and the County does not have the "in-house" expertise.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Mitigated Negative Declaration Prepared and Board adopted the Mitigated Negative Declaration on January 29, 2013. According to the Mitigated Negative Declaration, the proposed project would have, if mitigation measures are not included, potentially significant environmental impacts in the following areas: Biological Resources. This project site is not on any of the lists of hazardous waste sites enumerated under Government code section 65962.5.

BACKGROUND AND DISCUSSION

The Devlin Road Segment E Project RDS 11-06 will extend the existing Devlin Road northerly from Tower Road approximately 1,100 lineal feet to Airpark Road, with a 92-foot clear span bridge to cross Fagan Creek within the Napa Valley Business Park of Napa County. On February 26, 2019, the Board awarded the construction contract to Ghilotti Construction Company. The estimated construction window is from March 2019 to February 2020.

Monk and Associates has been assisting the County on this project by providing permit application, wildlife survey, and construction monitoring services. Amendment No. 2 will allow Monk and Associates to provide the construction monitoring services, which are necessary for bridge construction.

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Professional Services Agreement No. 170765B with Monk and Associates extending the term of the agreement to June 30, 2020 with maximum annual compensation of \$35,617.50 for construction monitoring services for the Devlin Road Segment E Project.

SUPPORTING DOCUMENTS

A . Board appropriation request spreadsheet

CEO Recommendation: Approve

Reviewed By: Leigh Sharp