



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday August 19, 2014 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Bill Dodd  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Minh Tran  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Marc Pandone, Chair of the Napa Sierra Club, commemorating the 50th anniversary of the Federal Wilderness Act.

**5. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****7. CONSENT ITEMS**Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7154 with B.I. Incorporated replacing Exhibit B-1 "Compensation" with Exhibit B-2 to reflect current "Client Per Day" pricing for participants and reducing the rate for pre-sentenced clients.
- B. Director of Child Support Services requests approval of and authorization for the Chairman to sign the renewal of Agreement No. 7196-1 with Laboratory Corporation of America Holdings for a maximum of \$6,000 for the term July 11, 2014 through June 30, 2015 and annually thereafter to provide genetic testing services.

Human Services

- C. Director of Health and Human Services requests appointment of William Carter as the Napa County Mental Health Director, effective August 16, 2014.

Community Resources & Infrastructure

- D. Agricultural Commissioner/Sealer of Weights & Measures requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No.1992 with the California Department of Food and Agriculture (CDFA) for a maximum of \$500 for the term July 1, 2014 through June 30, 2015 for activities related to the performance of nursery inspections done annually to ensure nurseries are commercially clean, free of pests, and plants properly labeled.
- E. Director of Public Works requests adoption of a resolution authorizing the Public Works Director or his designee to sign Program Supplement Agreements No. N030 and N031 with the California Department of Transportation to administering Agency-State Agreement No 04-5921R for the "Chiles-Pope Valley Road Bridge (21C0075) Rehabilitation Project" BRLS 5921(060) and for the "Dry Creek Road Bridge (21C0056) Replacement Project" BRLO 5921(061).
- F. Director of Public Works requests approval of Budget Transfer No. DPW001 increasing appropriations by \$212,000 in the Roads Capital Improvement Subdivision, Program 06004, with offsetting revenues from the Roads Operating Fund for the completion of White Sulphur Springs Road Retaining Wall Project. (4/5 vote required)
- G. Director of Public Works requests acceptance of a donation in the amount of \$1,270 to the Animal Shelter and authorization for the Chairman to sign a letter of appreciation for Pet Food Express.
- H. Director of Public Works requests authorization for the Chairman to sign a Certificate of Acceptance of an Avigation and Hazard Easement Deed from MNCVAD-IND Greenwood CA LLC (Assessor's Parcel No. 057-210-065-000)

General Admin & Finance

- I. Auditor-Controller requests adoption of a resolution authorizing the implementation of the Teeter Plan as follows:
1. Authorizing the continuance of the Teeter Plan, as governed by Revenue and Taxation Code, for Fiscal Year 2014-2015;
  2. Authorizing the issuance of a promissory note, in the amount of \$2,310,450, to fund payment of the Fiscal Year 2013-2014 delinquent secured taxes; and
  3. Authorizing the Chairman and Clerk of the Board to sign the note.
- J. Director of Housing and Intergovernmental Affairs requests adoption of a resolution authorizing the Chairman to sign all documents for a predevelopment loan to BRIDGE Norcal LLC (an affiliate of BRIDGE Housing Corporation) for a maximum of \$1,317,985 with the loan due on December 31, 2017 and extending the reservation period for a construction loan from the Affordable Housing Fund to December 31, 2017.

- K.** Director of Human Resources requests adoption of a resolution amending the Table and Index reflecting a salary increase for members of the Board of Supervisors of 1.83% effective retroactively to July 1, 2014 as authorized by Napa County Ordinance No. 1263.
- L.** Director of Human Resources and Director of Planning, Building and Environmental Services request the adoption of a resolution amending the Departmental Allocation List for the Planning, Building and Environmental Services Department as follows, effective August 16, 2014, with no net increase in full-time equivalents and no net increase to the General Fund:
1. Delete one (1.0 FTE) Planner III; and,
  2. Add one (1.0 FTE) Senior System Support Analyst.
- M.** County Executive Officer requests approval of and authorization for the Chairman to sign a Lease Agreement with HPD Consolidations for the term commencing upon signing and extending through February 28, 2015 for approximately 25,000 square feet at Building 1A on the South Campus at the rate of \$0.63 per square foot, per month.

#### **8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

#### **9. SET MATTERS OR PUBLIC HEARINGS**

**A. 8:00 AM**

Board of Supervisors (BOS) - Closed Session (See Special 8:00 AM BOS Agenda).

**B. 9:00 AM**

Recess to the Board of Equalization Meeting (See BOE Agenda).

#### **10. ADMINISTRATIVE ITEMS**

##### Community Resources & Infrastructure

- A.** Director of Planning, Building and Environmental Services requests discussion and possible direction on a process to review the Winery Definition Ordinance.
- B.** Director of Planning, Building, and Environmental Services requests adoption of a resolution amending the County Policy Manual to include Section 80.250, which would establish policies and procedures for processing planning and environmental services applications that are charged on an hourly basis.
- ENVIRONMENTAL DETERMINATION** Pursuant to CEQA Guidelines Section 15273, CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of fees which the agency finds are for the purpose of recovering or partially recovering operating expenses. As the

fees affected by the proposed resolution and ordinance are designed solely to cover the cost of services being provided by the County as documented in the study by 101 Consulting on file with the Clerk of the Board, CEQA does not apply.

- C. Director of Public Works to present report on Milliken Creek Bridge (Bridge No. 21C0051) at Trancas Street and discuss the preliminary findings from the Condition Assessment and Improvement Feasibility Evaluation report prepared by Biggs Cardosa, Inc. dated July 29, 2014.

## 11. LEGISLATIVE ITEMS

## 12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

## 13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

## 14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

## 15. CLOSED SESSION

### A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (One case)

### B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Suzanne Mason, Human Resources Director and Jack Hughes, Chief Negotiator

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Unrepresented Employees: Non-Classified Management, Classified Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

## 16. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, SEPTEMBER 09, 2014 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON AUGUST 15, 2014 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board