



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/12/2017

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Operations
REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722
SUBJECT: Amendment No. 3 to Agreement with Eric Gallenkamp

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 160127B with Eric Gallenkamp amending the Compensation to incorporate Addendum 2 to Exhibit B to conduct evaluation and testing of CalWORKs clients for potential learning disabilities.

EXECUTIVE SUMMARY

The CalWORKs Welfare-to-Work program mandates that counties refer CalWORKs participants who are suspected of having a learning disability for a learning disability evaluation. By providing appropriate accommodations identified during learning disabilities evaluations, individuals with a learning disability can be taught to use their strengths and find ways to make it easier to learn and be more successful at school and on the job, which, in turn, can lead to self-sufficiency. Evaluations must be conducted by a qualified professional.

The County has contracted with Eric Gallenkamp, a licensed educational psychologist, to provide learning disability evaluations to participants in the CalWORKs program since 2013. The purpose of this amendment is to revise the payment structure for the contractor with no change to the contract maximum of \$27,000.

A new Request for Proposals was issued for these services in May, 2017. Eric Gallenkamp submitted a proposal and was selected to continue providing these services.

Eric Gallenkamp is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2018, the terms of the full agreement contain an automatic renewal provision which allows the County the option to continue these services in the following fiscal year. The corresponding appropriation will be included in the subsequent fiscal years' requested budget.
Consequences if not approved:	If this amendment is not approved, Napa County will be pay the contractor under the new payment structure for learning disability assessment, which fulfills the requirement of the CalWORKs Welfare-to-Work program that mandates counties to refer CalWORKs participants who are suspected of having a learning disability for a learning disabilities evaluation (MPP 42-722.4)
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

As a requirement of the CalWORKs Welfare-to-Work program, all CalWORKs participants are offered learning disabilities screening. By providing appropriate accommodations identified during learning disabilities evaluations, individuals with a learning disability can be taught to use their strengths and find ways to make it easier to learn and be more successful at school and on the job, which in turn can lead to self-sufficiency. This agreement is being amended to change the payment structure.

The contractor conducts learning disability evaluations in three phases:

1. Evaluation and testing to identify learning disabilities and/or co-existing disorders using validated testing instruments;
2. Report preparation within fourteen calendar days of testing for each individual tested; and
3. Annual training to Napa County Self-Sufficiency Services Division staff regarding the nature of learning disabilities.

Eric Gallenkamp, a licensed educational psychologist, is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula