



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/12/2017

Agenda Placement: 6T

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jon Gjestvang - Chief Information Officer
Information Technology Services
REPORT BY: Wendi Agans, Staff Services Analyst I - (707) 253-6133
SUBJECT: Revision of Capital Assets Schedule

RECOMMENDATION

Chief Information Officer requests a revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2017-2018 in the amount of \$18,000 to purchase two additional public safety radios/repeaters.

EXECUTIVE SUMMARY

Today's requested action is to revise the approved Information Technology Services' (ITS) Capital Asset Schedule for Fiscal Year 2017-2018 so ITS can purchase two additional public safety radios/repeaters in lieu of two Global Positioning Systems (GPS) units to replace end-of-life equipment and improve functionality of the County's public safety radio infrastructure.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Information Technology Services' (ITS) approved Capital Asset Schedule for Fiscal Year 2017-2018 included seven public safety radios/repeaters (which receive a weak radio signal and retransmit it at a higher level for enhanced coverage) for \$52,500 and three Global Positioning Systems units (which act as reference points for radios to receive timing and frequency information) for \$27,000. In support of current projects, ITS is requesting \$18,000 allocated for two Global Positioning Systems (GPS) units to be used for the purchases of two additional public safety radios/repeaters (9 total) to replace end-of-life equipment.

Section 8E of the County Policy Manual states that County departments need the Board of Supervisors approval to reallocate fixed asset appropriations, either through the budget process or a Board of Supervisors meeting.

Today's requested action is to revise the approved Capital Asset Schedule for Fiscal Year 2017-2018 so ITS can purchase two additional radios/repeaters in lieu of two GPS units to replace end-of-life equipment and improve functionality of the County's public safety radio infrastructure.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri