



Agenda Date: 9/13/2005  
Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendments to Agreements with Barbara McCarroll, Ph.D. and Michael Shifflett, M.D.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments incorporating changes to the Addendum for Contracts Involving Federal Health Care Programs:

1. Amendment No. 1 to Agreement No. 4674 with Michael Shifflett, M.D.; and
2. Amendment No. 2 to Agreement No. 4458 with Barbara McCarroll, Ph.D.

### **EXECUTIVE SUMMARY**

These amendments update compliance requirements for two contractors who provide Medi-Cal services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

For the past five years, HHSA has required all contractors who provide services that HHSA bills to Medi-Cal to sign

a Code of Conduct. In May 2005 HHS replaced the Code of Conduct with a Code of Ethics, which is broader in scope and covers ethical principles, standards, business operations and workplace conduct, as well as HHS's compliance obligations.

The amendments incorporate the change from "Code of Conduct" to "Code of Ethics" into both of the contractors' agreements. The amendment to the McCarroll agreement also updates the compliance requirements language to reflect current training and billing requirements.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita