Agenda Date: 4/15/2021
Agenda Placement: 4A

Napa Sanitation District Finance Committee
Board Agenda Letter

TO:	Finance Committee
FROM:	Timothy Healy - General Manager NS-Administration
REPORT BY:	Cyndi Bolden, Senior Accountant - 258-6001
SUBJECT:	Discuss Proposed Fiscal Year 2021/22 Operating Budget

RECOMMENDATION

Discuss and provide direction to staff on the proposed Fiscal Year 2021/22 Operating Budget.

EXECUTIVE SUMMARY

Attached is the proposed operating budget for Fiscal Year 2021/22. The packet includes the following components of the Proposed Operating and Capital Budget:

- Summary Presentation
- Summary of Significant Services & Supplies Budget Changes
- Revenue and Expenditure Tables
- Table of Proposed Fees and Charges
- 10-Year Financial Forecast

Staff is looking for direction from the committee regarding the major initiatives included in the budget, and any assumptions, increases and decreases to the proposed operating budget.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The majority of NapaSan's operating revenue is from sewer service

	charges, with additional revenues from the sale of recycled water, wastehauler fees, leases and investment interest.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	This budget sets the financial plan for NapaSan for FY 2021/22 and establishes a baseline of level of service for future budget development.
Consequences if not approved:	The draft proposed Operating Budget for FY 2021/22 is presented here for information, discussion and direction only. Direction provided will be incorporated into the Proposed Operating Budgt for FY 2021/22.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Presentation

B . Summary Service & Supplies Budget Changes

C . Revenue and Expenditure Tables

D . Fee Table

E . 10-Year Financial Forecast

Napa Sanitation District Finance Committee: Approve

Reviewed By: Timothy Healy