



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 1/7/2021

Agenda Placement: 7B

## Napa-Vallejo Waste Management Authority Board Agenda Letter

---

**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** Notice of Completion - DRTS Outbound Scale Addition Project - 20820

---

### **RECOMMENDATION**

#### **NOTICE OF COMPLETION**

REQUESTED ACTION: Authorization for the Executive Director, on behalf of the Board of Directors, to accept the work as completed and to sign and file a Notice of Completion with the Napa County Clerk/Recorder for the Devlin Road Transfer Station Outbound Scale Addition - Project 20820, for the Contractor Murray Construction.

### **EXECUTIVE SUMMARY**

Staff is requesting authorization to file a Notice of Completion with the County Clerk Recorder for the Devlin Road Transfer Station Outbound Scale Addition Project 20820, once it is completed.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Devlin Road Transfer Station Outbound Scale Addition Project 20820 is underway and close to completion; therefore staff is requesting authorization for the Executive Director to accept the finished work on behalf of the Board and file the Notice of Completion with the Napa County Clerk/Recorder. In addition, provided no liens have been filed by subcontractors and suppliers, the retention can be released thirty-five (35) days after the Notice of Completion has been filed.

### **SUPPORTING DOCUMENTS**

None

Executive Director: Approve

Reviewed By: Martha Burdick